

APPLICATION FOR ASSESSMENT / RE-ASSESSMENT OF PROPERTY TAX

To,
The Panchayat Secretary,
Gram panchayat, _____
_____ (M), _____ District

Sub:- Application for Assessment / Re-Assessment of Property Tax Request – Reg

Applicant Particulars

1	Applicant's Surname	:	
2	Applicant's Name	:	
3	Mobile Number	:	
3	Age	:	
4	Applicant's Father /Mother/ Spouse	:	
	Surname		
	Name		
5	Address	:	District: Mandal: GP:
		:	H. No.: Street No./Road:
			Area/Locality: PIN code:
6	Address of the premises seeking assessment		House(Residential)/Building (Non Res)
			H.No Sy.No or Plot No.
			No./Road: Area/Locality: Any one of Neighbours H No. - -
7	Total Plot/Land Area (Sq. meters)		L (length) B (breadth) =
8	Whether the construction is		Completed Under construction
9	Type of Property		Private Government
10	For Re- Assessment		Assessment No H.NO
11	Tax Paid Up to		
12	Building Permission No. and Date		
13	Construction particulars		
	Date of completion		
	Type of Roof		RCC, or RCC ordinary or AC/Zinc Sheet, Or Bangalore Mangalore Tiles Country Tiles Or Shabad Stones or Katcha
	Floor Wise		Plinth Area(Sq. meters),
	Ground floor		
	1st floor		
	2nd floor		
	3rd floor		
	4th floor		
	5th Floor		

Applicant Undertaking: I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies if arises I will be held responsible. Hence it is requested to assess my property.	
Date:	Applicant's Signature
List of Enclosures (Attested) for new Assessment 1. Building Permission with sanctioned plan 2. Copy of occupancy certificate 3. Present market Value Certificate	
List of Enclosures (Attested) for Re- Assessment 1. Copy of sanctioned plan 2. Property tax receipt up-to-date paid 3. Present market Value Certificate	
Office Use Only I have verified the application and the enclosures and the application qualifies for further verification. Thereby it is requested to collect the processing fees of Rs. _____ Application Number as per Online <div>Panchayat Secretary</div>	